

NKS coordination meeting 13 May 2024 (Teams meeting)

Participants:

Per Seltborg (PS), Kasper G Andersson (KGA), Ari-Pekka Leppänen (APL), Finn Physant (FP).

PC = programme coordinators (KGA, APL). SEC = secretariat (FP).

Program: 13 May Teams meeting 16-17 CET Coordination meeting

Agenda:

Minutes (draft):

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 12 December 2023.	PS welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the December meeting were approved and it is hereby noted that all actions from the December meeting have been carried out.
2	Board meeting 17 January 2024 and AG meeting 16 January 2024 – follow-up.	From the January board and AG meetings it was noted that: <ul style="list-style-type: none">- This year's Finnish ministry grant remained unpaid (see item 5)- The seminar planning is on-going (see item 9)- Documents are to be updated for CfP 2025 (see item 8)- Co-financiers and NKS-B CfP under discussion (item 12)
3	Accounts, annual report and auditing 2023.	FP presented the financial statements received from the auditor – dated 6 June 2024. The short conclusion is that the documents reflect business-as-usual. From the auditor no comments and/or disqualifications had been received. Both the statements and the long-form audit report will be signed by the owners at the upcoming board meeting 6 June in Helsinki. FP will forward the pages for signing to Pia Keski-Jaskari, who then will have them ready for signing during the meeting.
4	Financial status report April/May 2024.	FP made the presentation: the financial situation is as planned - with a reserve for the board at ca. 0,51 MDKK. FP will provide an updated financial overview in due time before the upcoming June board meeting.

5	Financial situation 2024.	The financial situation 2024 is as expected and planned during this year's January board meeting except from the Finnish ministry's grant remaining unpaid. The Finnish account is now almost empty and transfers from the Swedish to the Finnish bank account can become costly during the coming months. A close eye must be kept on this situation.
6	Financial situation 2025 <ul style="list-style-type: none"> • Next year's contributions. 	PS will propose activities' budgets in 2025 of a minimum 3,0 MDKK for both R and B activities. Approximately the same level of funding as in 2024 is expected in 2025. PS will take this up with the owners at the upcoming June board meeting. PS will in the autumn be contacting the co-financiers concerning next year's funding.
7	Brief administrative status report from R and B incl. <ul style="list-style-type: none"> • Short presentations by the PC's - R and B. • Call for Proposals Autumn 2024 – schedule and CfP material. • Budget frames for new R and B activities 2025. 	<p>APL reported: In NKS-R business more or less as usual.</p> <p>Status of the CfP2021 & CfP2022 activities:</p> <ul style="list-style-type: none"> - WPS-MAF final report still pending. The combined 2021&2022 report has had several delivery times during 2023 and 2024. Last time checked in March. <p>Status of the CfP2023 activities:</p> <p>Three project have been completed: BREDA, FEMMA and INSOLE Pending reports from Data4DECOM, TRIO, STATUS TRIO is waiting for article publishing to be completed. Report will be 6 page intro+articles STATUS will submit their report in late June DATA4DECOM is delayed. They held the Decommissioning conference on April 9th. Final report is under preparation.</p> <p>Status of the CfP2024:</p> <ul style="list-style-type: none"> - All 8 project contracts have been signed and the projects have commenced. - CURES, REPoUSSES, STATUS funding was cut by 50 % from the proposed. All projects accepted the money but modified the research plan to fit to budget. <p>APL expressed his concern regarding the CfP2021 & CfP2022 activities of WPS-MAF. This concern will be addressed to the board at its June meeting.</p> <p>KGA reported: Overall the work in NKS-B is progressing well. Since last NKS-B status report</p> <ul style="list-style-type: none"> - 3 final reports published on the NKS website (PRICOMOB, REALMORC, DISARM))

		<p>Delayed activities (from before 2023)</p> <ul style="list-style-type: none"> - None <p>Activities commencing in 2023</p> <ul style="list-style-type: none"> - 6 (of 7) completed, 1 nearing completion <p>Activities commencing in 2024</p> <ul style="list-style-type: none"> - All 7 contracts signed, work on schedule. <p>KGA expressed his concern regarding the CfP2023 activity ANTHROPIC, This concern will be addressed to the board at its June meeting.</p> <p>CfP2025: CfP to be announced on Monday 2. Sep. 2024, deadline Tuesday 15. Oct. 2024, and feedback from reviewers by Friday 15. Nov. 2024.</p> <p>As already mentioned activities' budgets in 2025 are expected to be of a minimum of 3,0 MDKK for both R and B activities.</p>
8	<p>Administrative issues:</p> <ul style="list-style-type: none"> • "Handbook for NKS Applicants and Activity Leaders" – to be updated as needed. • The document "Instructions for evaluators: Call for Proposals" – to be updated as needed. • Proposal forms – to be updated as needed. • Framework for NKS B and NKS R – latest versions according to the January board and AG meetings. • The pamphlet (version 2024). 	<p>As noted in the minutes of the January board meeting updates of the instructions, handbook and proposal forms were expected by the board. APL and PS will prepare a draft solution for the June board meeting.</p> <p>The framework documents are ready for use in CfP2025.</p> <p>The pamphlet has been updated to the 2024 version.</p>
9	<p>NKS seminar 2025 – planning:</p> <ul style="list-style-type: none"> • Status • Inputs from the SAG meeting 24 April 2024 	<p>The PC's had prepared a short form presentation based on the findings during the SAG meeting. The presentation includes proposals for title, speakers, poster session, ideas for invited talks etc. This presentation will after commenting by the SAG be presented at the June board meeting. FP had made the seminar booking at Finlandshuset. This booking will also be presented at the June board meeting.</p>
10	<p>The Website and other information activities:</p> <ul style="list-style-type: none"> • Website statistics • NewsLetters, NewsFlashes • NKS and LinkedIn 	<p>The presentation prepared by FP will be made by him at the June board meeting.</p>

11	<p>The June 2024 Board meeting:</p> <ul style="list-style-type: none"> • Agenda • Material for the Board, schedule • Other questions 	<p>The draft agenda was presented and adjustments will be made by PS. FP sends Word-version to PS in which "NKS in the future" is included as well as scheduling in minutes of the two hours participation of the PC's and SEK.</p> <p>FP will open the meeting website 21 May and all meeting material should be uploaded no later than 31 May. The board meeting will take place on 6 June.</p>
12	Co-financiers and NKS-B CfP	<p>KGA informed about the on-going communication between Mikael Meister and KGA. The idea is to establish a possibility for a collaborative project between co-financiers and R&D community, bringing people together to discuss needs and create a roadmap for the future in areas of interest to co-financiers. Different funding possibilities for this project have been considered. KGA will continue the communication with Mikael on 14 May and make an updated presentation for the board at its June meeting.</p>
13	Incident with Copyright Agent A/S	<p>After the receipt of a copyright claim concerning a photo (in a seminar presentation) on nks.org it had been decided to erase the photo (actually the whole presentation) on the website and pay the claim of 5,750 DKK. The incident will be reported to the board at its June meeting.</p>
14	Any other business	None.
15	Time (and place) for the next coordination meeting	The meeting needs to be scheduled.